

**HVAC Ductwork Cleaning Services
On the Ozark-St Francis National Forest, Arkansas**

SCHEDULE OF ITEMS (SOI)

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NUMBER	DATES	COST
1	Duct Cleaning Service	\$

SUBMITTING VENDOR INFORMATION

SAM UEI #:

SAM UEI EXPIRATION DATE:

LOCATION ADDRESS

USDA FOREST SERVICE
OZARK-ST FRANCIS NATIONAL FORESTS
605 W MAIN
RUSSELLVILLE AR 72801

POINTS OF CONTACT (POCs)TECHINCAL REPRESENTATIVE: danny.sims@usda.govCONTRACTING SPECIALIST: richard.kandrach@usda.gov**PERIOD OF PERFORMANCE DATES**

08-17-2026 thru 09-30-2026

STATEMENT OF OBJECTIVES (SOO)

Summary of Work

Cleaning of HVAC ductwork in the U.S. Forest Service Supervisor Office, located at [605 West Main St. Russellville, AR. 72801](#).

The contractor will provide all labor, tools, equipment, and materials to perform the following work on [12 HVAC units](#).

Remove, clean, and reinstall all supply and return registers.

Place ductwork in negative air pressure with HEPA filter negative air vacuum.

Clean critical HVAC unit components such as blower motors, evaporator coils and plenum.

Mechanically scrub and/or air whip all supply and return ductwork.

Treat any supply or return ductwork with signs of mold with Sporidicin antifungal disinfectant or approved equal.

PROJECT COORDINATION

[Notify Contracting Officers Representative \(COR\) with the USDA Forest Service, 5 days prior to start of work](#). Timing of the work will be coordinated with the COR to minimize disruption to daily operations. Possible weekend cleaning will be needed. The contractor will perform the work in a manner that will protect the safety of public and employees. Access to the building by F.S. personnel may be necessary during cleaning activities. Necessary steps will be taken to ensure the safety and preservation of all Forest Service property inside the building.

Contractor will follow the standards for HVAC system cleaning set by the National Air Duct Cleaners Association (NADCA). Certification by the NADCA is recommended.

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02 – Pictures

Front of Supervisors Bldg.



Supply Vents on Older side of Bldg.



**HVAC Ductwork Cleaning Services
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Supply Vents on Newer side of Bldg.



Attic HVAC Units

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